

Board of Commissioners Meeting Minutes

Date: March 18, 2026
Time: 11:00 am
Location: 28911 Krentel Rd. Lacombe, LA 70445

Call to Order

The meeting was called to order at 11:04am.

A roll call was ordered by the Vice Chairman, report as follows:

Present: Merrick Tassin, Martha Cazaubon, Susanne Core, Jeanne Hutchison, Sammy O'Keefe,

Absent: John Evans, Keith Bowman

A quorum was present.

Other Attendees: Sean Spansel, Ben Tsang, Stephanie Torres, Athena Walker, JP Taylor, Jacob Boudreaux, Lawrence Hudson

1. Consider Approval of February 2026 Regular Meeting Minutes

Motion: A motion was made by Sammy O'Keefe to approve February 2026 Regular Meeting Minutes.

Support: Susanne Core

Ayes: Merrick Tassin, Martha Cazaubon, Jeanne Hutchison, Sammy O'Keefe, Susanne Core

Absent: John Evans, Keith Bowman

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

2. Consider Approval of February 2026 Finance Committee Meeting Minutes

Motion: A motion was made by Martha Cazaubon to approve February 2026 Finance Committee Meeting Minutes

Support: Merrick Tassin

Ayes: Merrick Tassin, Martha Cazaubon, Jeanne Hutchison, Sammy O'Keefe, Susanne Core

Absent: John Evans, Keith Bowman

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

3. Consider Approval of February 2026 Financial Statements.

Motion: A motion was made by Sammy O'Keefe to approve February 2026 Financial Statements.

Support: Susanne Core

Ayes: Merrick Tassin, Martha Cazaubon, Susanne Core, Jeanne Hutchison, Sammy O'Keefe

Absent: John Evans, Keith Bowman

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

4. Review and Discuss Updated STPCD Board By-Laws

Merrick Tassin asks the Board to postpone this agenda item to the April 2026 meeting.

Motion: A motion was made by Martha Cazaubon to postpone the review of the STPCD Board By-Laws until the April 2026 meeting.

Support: Sammy O'Keefe

Ayes: Merrick Tassin, Martha Cazaubon, Jeanne Hutchison, Sammy O'Keefe, Susanne Core

Absent: John Evans, Keith Bowman

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.

5. Public Education

Athena Walker presents Public Education to the Board. Continuation of offering training in the public and private school also Driver's Education. Athena Walker assisted with the STPSO Crisis Intervention Class. There was a conversation to possibly offer this type of class for dispatch. Girl Talk and Safe Sitter Classes continues with the St. Tammany Hospitals. Preparation for summer camps and classes along with Telecommunicators Weeks in April.

6. Directors Report

Sean Spansel presented the February 2026 PSAP Call Statistics: 8,614 total 911 calls. All agencies met the 90% under 15 seconds. All agencies met requirement for 95% of calls answered in 20 seconds or less.

Sean Spansel gives the Board an update on the Annex. A meeting with the State Fire Marshall will be held tomorrow. The sewer system secondary component has been installed. Electrical underground is about 90 percent complete. Framer will be out next week to form the driveway, sidewalks, A/C and generator pads. Cement will be complete soon after. We are currently waiting for an issue to be worked out with the subcontractor and then to get the mechanical inspection passed.

Sean Spansel updates the Board on the purchasing of the generator for the Annex via State Contract.

General Conversation

St. Tammany Parish Communications District

28911 Krentel Rd.

Lacombe, LA 70445

Telephone: 985-898-4911 Facsimile: 985-898-4974 Website: www.stp911.org

Sean Spansel discusses the letter that should be received by all Board members from the auditing firm. The auditors will be on site next week.

Sean Spansel discusses the radio contract with the STPSO.

General Conversation

7. Fire QA Report

Jacob Boudreaux presented the February 2026 Fire District 1 Call Statistics. Calls answered under 10 seconds was 99.24% and calls answered under 20 seconds was 100%. Total 9-1-1 calls answered was 2,473. The call answer times were acceptable by PIAL/NFPA standards.

General discussion

8. Adjournment

Motion: A motion was made by Martha Cazaubon at 11:18am. to adjourn.

Support: Sammy O'Keefe

Ayes: Merrick Tassin, Martha Cazaubon, Susanne Core, Jeanne Hutchison, Sammy O'Keefe

Absent: John Evans, Keith Bowman

Nays: 0

Abstain: 0

Chairman asked for any further discussion or public comment, no response.